

**Hooksett Sewer Commission
September 7, 2021
Meeting Minutes**

This meeting was called to order at 12:00pm. Present were Chairman Sidney Baines, Commissioner Robert Duhaime, Superintendent Ken Conaty, Assistant Superintendent John Clark and Guy Beloin. Commissioner Richard Bairam was excused from the meeting after the workshop.

Approve and Sign Manifest

Approve Minutes: Commissioner Robert Duhaime made motion to approve the meeting minutes of August 17, 2021. Chairman Sidney Baines seconded. All in favor, the motion was carried unanimously.

Read Correspondence

Financial Report: Guy came in and gave a quick overview of the sewer commission accounts.

Commissioner Robert Duhaime made motion to transfer \$176,394.69 from the Hooksett Sewer Commission Trust Plant and Composting account to the Hooksett Sewer Commission checking account for debt service SC-330187-06 (Phase 3) payment #3 of 5. Chairman Sidney Baines seconded. All in favor, the motion was carried unanimously.

Scheduled Appointments: None

Superintendent Conaty's Report

TIF Project:

- The agreement with granite woods is in the works.
- The railroad license agreement is the same as the north crossing

Phase III Plant Upgrades

- The Sewer Commission needs to sign the construction engineering contract
- Superintendent Conaty went over the bid tabulation and contractor answers with the board
- The contract award letter needs to get sent to NHDES
- The certification of no easements is required
- The certification of hiring engineer oversight
- Met with Tri-Town on easement location
- The next step is to sign the contract for September 21, 2021

Solar

- Superintendent Conaty had the sewer commission watch a video of some equipment available to mow the solar array area.

- Two sheep farmers came out to look at the area but never got back to Superintendent Conaty
- Superintendent Conaty went over the solar savings with the board for the month of August.

Force main replacement

- Superintendent Conaty is working with Underwood on the design
- Met on site to locate existing manholes

Dewatering upgrade/pilot study

- Underwood is doing an evaluation and will have recommendations in the fall

Asset Management

- Continuing to work on work order and GIS

Merrimack Street Station

- Looking at Merrimack Street pump station for upgrade of pumps, electrical, SCADA and flow metering

Other

- EPA storm water permit-GZA working- training on testing will be September 21, 2021
- GE permit is being sent to NHDES for approval
- 1380 Hooksett Road is approved by the sewer commission, waiting on approval from NHDOT
- Cigna property, potential of 81 apartments. There have been no inquiries made to the sewer department by Brady Sullivan.
- Superintendent Conaty would like to invest in a mower deck to mow the easements. The cost of the mower deck would be \$6200.00. Commissioner Robert Duhaime made motion to approve the purchase of the new mower deck in the amount of \$6200.00. Chairman Sidney Baines seconded. All in favor, the motion was carried unanimously.

Old Business:

- TIF updates are every third Tuesday of the month

New Business:

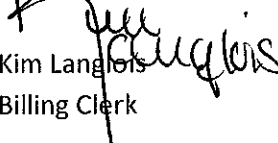
- The next sewer commission meeting is September 21, 2021

Non-public session: Commissioner Robert Duhaime made motion to go into non-public session under RSA 91-A:3,II(e) at 12:35pm. Chairman Sidney Baines seconded. All in favor the motion was carried unanimously. Commissioner Robert Duhaime made motion to come out of non-public session at 12:54pm. Chairman Sidney Baines seconded. All in favor, the motion was carried unanimously. No decisions were made while in non-public session.

Public Input: None

Adjournment: Commissioner Robert Duhaime made motion to adjourn at 1:05 Chairman Sidney Baines seconded. All in favor, the motion was carried unanimously.

Respectfully Submitted,


Kim Langlois
Billing Clerk



Commissioner Robert Duhaime
Acting Clerk